



HASTINGS & HASTINGS

PREMIER PLACEMENT & STAFFING SINCE 1963

1201 Brickell Avenue ■ Suite 600 ■ Miami, Florida 33131
Tel: 305.374.2255 ■ Fax: 305.374.6417 ■ www.hastingsonline.com

CUSTOMER APPROVAL: HOURS AND FEE POLICY

Cross out any days not marked by employee. Approval includes verification of hours worked and acceptance of the following terms and conditions:

Being duly authorized on behalf of the named customer, the undersigned hereby:

1. Certifies that the listed hours are correct and that the work was performed in a satisfactory manner.
2. Confirms prior agreement between Hastings & Hastings, Inc. and Customer, with respect to the services performed hereunder and any future services that;
 - a. Customer shall not entrust Hastings & Hastings, Inc. employees with unattended premises, cash, negotiables or other valuables without prior written permission from Hastings & Hastings, Inc. in each instance.
 - b. Hastings & Hastings, Inc. insurance does not cover loss or damage caused by Hastings & Hastings, Inc. employees operating Customer's owned or leased vehicle(s), and Customer therefore accepts full responsibility for such vehicle related loss or damages and agrees to hold harmless and indemnify Hastings & Hastings, Inc. for same including all costs and attorney fees and appellate costs, or arising out of or involving violation by customer of paragraph (2A) above,
 - c. Hastings & Hastings, Inc. is not responsible for claims made under its Fidelity Bond unless such claims are reported in writing to Hastings & Hastings, Inc. by Customer within thirty (30) days after occurrence.
 - d. Customer shall indemnify and save Hastings & Hastings, Inc. harmless from claims and/or to demands including all attorney's fees arising out of the Occupational Safety and Health Act as it relates to premises owned or controlled by Customer and to which Hastings & Hastings, Inc. employees are assigned.

The Customer recognizes Hastings & Hastings, Inc., employer-employee relationship with its personnel, and accepts the obligation to discuss all matters concerning their employment, job assignments, pay procedures, etc. with Hastings & Hastings, Inc.

We understand that the Temporary employee named here is a direct employee of Hastings & Hastings, Inc. and represents a substantial investment to that firm. We, the customer, and our affiliates agree not employ directly or indirectly, the named employee for one year from the week-ending date of this document unless we pay Hastings & Hastings, Inc. a fee based upon the annual starting salary of that employee as said forth on the two schedules on the reverse side of this document. The undersigned acknowledges reviewing and understanding the fee schedules on the reverse side of this document and agrees to be bound by said schedule(s).

Should this matter be assigned to Hastings' attorney to collect any amount due or liquidated damages, we furthermore agree to pay full collection costs including but not limited to reasonable attorney's fees, appellate fees plus court costs.

CUSTOMER APPROVAL By Authorized Rep:

Company Name

Date

Print Name

Signature/Title